

Blanco County South Library District
Board of Trustees Meeting
Tuesday, September 10, 2024
9:30 A.M. Library Conference Room

The meeting was called to order at 9:30am and a quorum was established.

Attendees: Nancy Cline, Jack Twilley, Andrea Whitesides, Sibby Barrett, Pat Clewell Smith, Crystal Spybuck, Evann Ramsey, Marilyn Melton, Joni Kirkwood, Katy Gentry, Kee Hudson.

No public comments

The minutes of the 13 August 2024 meeting were approved as amended.

Unfinished Business

1. Long Range Plan

Additional hot spots were added to the library collection and as a result there is currently no waiting list for these devices.

Crystal is evaluating the need and usage of laptops and computers for community usage. Reporting to follow in coming months of this finding.

Survey of patrons and community members has been sent out and responses are arriving regarding use and programs of the library.

Challenge of books, as reported by Crystal, Kee has shared useful information with talking points on possible conversations about library book issues or complaints.

2. Capital improvement account CD (5194) at Security State Bank.

Andrea Whitesides is to be added as a signatory to this account.

3. Real Ale Bike Ride in October 2024. Crystal has received an email with volunteer signup information which she will share with those interested.

4. Continuing work on the library website and Kat McKool, website creator. She will provide a draft of a new website on 19 September 2024 for viewing and editing.

5. City Budget Request. Crystal sent a letter on 6 September 2024 to the city of Blanco requesting the release of funds designated for the library in the 2023-2024 City budget.

6. MOU on outdoor lighted sign. Nancy, Crystal and Blanco Mayor Arnold signed a document 3 September 2024, stating the sign has been donated to the library. The library is now responsible for maintaining the sign and Crystal is working on reconciliation of a software issue.

7. Shred Day 9 November 2024. Sibby had no updates.

8. Hiring of part-time Programming and Marketing Coordinator. There was discussion of job description, hours, etc. There is interest by a board member for this position. Kee brought up the fact that there may be a conflict of interest with a member showing an interest in this position. It is understood that the board member would need to resign before applying for the position with no guarantee of being hired for listed job. The board member will recuse herself when the position is discussed by the board.

New Business

1. Texas Regional Bank has requested meeting minutes showing signatories for CD # 332866 and CD # 332874. The signatories for these Certificates of Deposit are Nancy Cline, Andrea Whitesides and Pat Clewell Smith.

2. Proposal for Pocket Meadow was presented by Katy Gentry. The board approved the project in theory and asked for more complete estimates of the cost of landscaping.

3. Investment Report by Pat Clewell Smith (see attached)

4. Friends of the Library report – no report this month

5. Blanco Library Inc. report by Marilyn Melton. They are currently working on their bookkeeping for ease of usage and viewing. They are continuing with their effort to repair the roof leak on the library building.

6. Budget and Financial Report – Andrea Whitesides

7. Financial Report – Evann Ramsey. A motion was made, seconded, and passed for August bills to be paid.

8. Deputy Director’s report – Brian Fields. Brian was not at the meeting, his report was emailed to the board earlier in the month. (see attached)

9. Director’s report – Crystal Spybuck (see attached)

Announcements

Next Board of Trustees meeting is scheduled for 8 October 2024

Adjournment at 10:50am

Respectfully submitted,



Joni C. Kirkwood,

Secretary, BCSDL

17 September 2024