Blanco County South Library District

Board of Trustees Meeting

Tuesday, January 11, 2022

Library Conference Room

Call to Order at 9:33a.m.

Attendees: Nancy Cline, Jim Dyer, Millie Jones, Joni Kirkwood, Crystal Spybuck, Brian Fields, Jackie Hellinger, Charlie Barr, and Andrea Whitesides

Public Comments – none

Nancy acknowledged receiving email “Thank you’s” from library staff and read written notes from Crystal and Christine for their Christmas bonuses.

Approval of December 14, 2021 Minutes – A motion was made, seconded and passed to approve December 2021 minutes.

 Unfinished Business

 1. Status of camera removed for installation of cowboy sign – Crystal reported that Steve Scheffe and Mike Rieken reconnected the camera at the cowboy sign.

 2. Landscaping for the front of the library – Nancy presented the bids for the front landscaping of the library. After much discussion, a motion was made to select the bid from TexZen Landscaping. The motion was seconded and passed.

 3. Update on KnoxBoxes – Crystal updated us about the need for a KnoxBox. A motion was made, not to exceed $350.00, to purchase a KnoxBox. The motion was seconded and passed. Once the KnoxBox is received, the fire department will install it.

 4. Purchase of more hot spots – Brian has continued trying to purchase more hot spots and has not gotten any response from our supplier.

 5. Update on water leak in parking lot – Crystal reported that the water leak is fixed. The asphalt will be repaired when the weather improves.

 6. Update on contracting with E-Rate Solutions to replace equipment – Crystal reported that she completed the contract with E-Rate solutions and is waiting to hear back from them with information about the equipment that needs to be replaced.

 New Business

 1. Request for monthly visits from HOT IT – Crystal reported that HOT IT is willing to either visit the library in person or remotely every month.

 2. Refrigerator repair – Mr. Culpepper was able to fix the water leak in the refrigerator.

 3. Quarterly Investment Report – Millie reported that the investments look good.

 4. Deadline for filing for place on ballot for election (January 19 – February 18) – Nancy informed the Board of the upcoming election. Nancy, Jim and Millie are up for reelection. Each candidate will need to complete an “Application for a place on the ballot for a general election” form, have it notarized and give to the secretary.

 5. Friends of the Library Report – Charlie Barr – Charlie reported that “Dinner & A Movie” will be held on Thursday, March 24th @ 6:00p.m. in the courthouse. Sibby Barrett will provide guidance with the menu. Volunteers will be needed to make this a success. The movie is “ A Beautiful Day In The Neighborhood”. The next meeting will be held Thursday, January 13th.

 6. Blanco Library, Inc. Report – Pat Clewell – no report

 7. Budget and Financial Report – Millie Jones – Millie reported that we received a little more sales tax revenue in December than was budgeted. The budget is still looking good.

 8. Financial Report –Jackie Hellinger – Jackie requested Board approval to pay December’s bills. A motion was made, seconded and passed to approve payment of December’s bills. The sales tax review will now be directly deposited to the LoneStar money market account. Millie and Jackie will monitor the operating account at LoneStar and transfer funds from the LoneStar money market account, as needed.

 9. Deputy Library Director’s Report – Brian Fields – see attached report

 10. Library Director’s Report – Crystal Spybuck – see attached report

 Announcements

 Next Board meeting is on Tuesday, February 8, 2022

 Adjournment was at 10:43 a.m.

Respectfully submitted,

Andrea Whitesides

BCSLD Secretary