

Blanco County South Library District

Board of Trustees Meeting

Blanco Library Conference Room

Tuesday, October 13, 2020

9:30 A.M.

Call to Order

Meeting was called to order at 9:30a.m. Attendees were Nancy Cline, Jim Dyer, Millie Jones, Mark Gentry, Crystal Spybuck, Brian Fields, Jackie Hellinger & Andrea Whitesides

Public Comments – none

A motion was made, seconded and passed to approve the September 8, 2020 minutes.

Unfinished Business:

1. Re opening of the Library – Crystal and Brian – After discussing the current schedule of the library, it was agreed that with the help of volunteers, the library will begin to add Thursday mornings (10am– 2pm) to the schedule.
2. Revision of policy on collection development – Tabled

New Business

1. Procedure/form for requests for financial records – Jackie has put together a form and discussed it with the Board. After a few changes, a motion was made, seconded and passed to accept the form.
2. Purchase of CoLibri e-Leonardo Starter Kit (\$899) – Crystal – Crystal explained to the Board why she believes the purchase of this machine would be beneficial to the library. A motion was made, seconded and passed to purchase the CoLibri e-Leonardo Starter Kit.
3. MOU for lobbyist for library district (\$300) – Crystal – Crystal sent everyone an email prior to the Board meeting with the proposal from Underwood Law Firm to become the lobbyist for the Association of Community Library Districts, which the Blanco County South Library is a member. After discussion, a motion was made, seconded and passed to sign the Memorandum of Understanding to hire this firm.
4. Friends of the Library update – Brian Fields – Please see the attached Deputy Library Director's report, under Friends of the Library section
5. Blanco Library, Inc. Report – Pat Clewell – No report
6. Budget and Financial Report – Millie Jones – The budget looks good, can't predict what future holds.
7. Financial Report – Jackie Hellinger – A motion was made, seconded, and passed to pay September 2020 bills.
8. Deputy Library Director's Report – Brian Fields – Please see attached report – During Brian's report, a motion was made, seconded and approved to spend up to \$400 on advertising on the Blanco High School Sports Medicine Program trailer.
9. Library Director's Report – Crystal Spybuck – Please see attached report

Executive Session

The Board members went into Executive Session at 11:10a.m.

1. Personnel matters – Crystal addressed the Board, as all paid staff were invited to do. Her concerns centered around Board/staff relations. It was agreed that better communication is needed by both groups.
2. After Crystal left, the Board discussed pay raises.

The Board emerged from Executive Session at 12:00p.m.

In open meeting, a motion was made, seconded and passed to give raises to the staff. All raises will be retro- active to July 1, 2020. Nancy will send a notice to all staff regarding this matter.

Announcements:

1. Next Board meeting will be held Tuesday, November 10, 2020 at 9:30a.m.

The meeting was adjourned at 12:10p.m.

Respectfully submitted,

Andrea Whitesides

Secretary, BCSLD