**Library Director’s Report**

**May 2023**

**By Crystal Spybuck**

* The next RBTW will be May 10th at the Gem of the Hills with Andalusia Whiskey Co. and author Ben H. English.
* Diana and George served 20 clients on April 10th.
* We got a logo approved for Dolly Parton and now we are in the process of having them approve of our promotional media before we can launch. Several of us took the database training on April 19th so we have extra coverage.
* Apache had to do a lot of A/C work for us over the month of April. We also had some minor electrical work done in connection with our issues.
* HOT IT got the library set up with a program that counts connecting devices, but I am having trouble retrieving the necessary stats. I am working with the program company to try to resolve this.
* Brian and I are setting up employee evaluation times to be completed by the end of May. Katy and Ron will have their 6th month evaluations in July.
* We have used our new employees a great deal to help with substituting during the last month.
* Katy has helped design graphics for Friends of the Blanco Library and Dolly Paton.
* I have submitted the request to the City of Blanco for our next quarterly payment.